

# City Council Minutes

## Public Hearing & Regular Meeting

### June 13, 2011



## Public Hearing: Facilities Planning Study – Drinking Water

Public Hearing opened at 7:03 pm

Gerald Williams, Williams Engineering, reviewed the DRAFT Facilities Planning Study – Water. He discussed the current issues with the City’s water system. He then went on to discuss a variety of ways in which the City can meet DEQ and Fire Flow requirements.

Per Williams’ review, Scenario 2A is the “best option” for the City and the one that Williams Engineering “recommends.” Scenario 2A would involve adding one (1) 400 gpm well. The estimated well and pump house capital costs would be \$237,000. A total upgrade to the City’s water delivery system is estimated to cost \$1.556 Million. A total upgrade is estimated to require a minimum of a \$35 per EDU increase each month. Funding a total upgrade would be difficult to obtain due to: small number of accounts, increased competition for funding, limited available Federal funding, high median household income for the Tetonia area, & limited reserves/monthly income of the City.

After his report, Mr. Williams noted that there is a 30-day comment period, which will run from June 14 – July 13, 2011. Once the comment period is over, a required environmental study will be conducted prior to completion of the City’s Facilities Planning Study – Drinking Water.

Call for questions = none; public comment: For = none; neutral = none; against = none.

Public Hearing closed at 7:35 p.m.

## Regular meeting opened at 7:36 p.m.

Pledge of Allegiance with roll call by City Clerk Lenz

Mayor: Rex Jardine; Council President: Matt Berry; Councilmember: Tom Abbott, & Bucky Matkin; Bart Birch, City Attorney; Citizens: see sign-in sheet

### Consent Agenda

- **Amend Agenda** according to IC 67-2343:
  - **No amendments. Order of the agenda was adjusted to accommodate guests.**
- **Minutes:**
  - May 9, 2011, Regular Meeting
    - **Abbott moved to accept the minutes as corrected. Berry seconded. Motion carried unanimously.**
  - May 9, 2011, Pre-termination Hearing
    - **Matkin moved to accept the minutes as presented. Berry seconded. Motion carried unanimously.**
  - June 2, 2011 Special Meeting: Roads Work Session (NO QUORUM)
    - **Matkin moved to accept the minutes as presented. Berry seconded. Motion carried unanimously.**

- **May Claims and Revenue**
  - **Abbott moved to accept claims and revenue as presented. Berry seconded. Motion carried unanimously.**
    - Water/Sewer Delinquencies reviewed by account number only.
      - Follow-up of payment agreement for account(s) 20-0026 & 20-0027 revealed 50% NSF payment. Council requested that account holder(s) be sent a 10-day payment letter conforming to signed proposal.
      - Account 02-0098 is shut-off at the meter. Council requested that billing be discontinued without abandoning the service. Past due amount will be adjusted off, with unlock fee due once service is re-established by the present owner. If sold, balance written off will be requested at time of sale.

#### **New Business**

- **City Council Open Seat**
  - Mayor Jardine introduced Gloria Hoopes who spoke of her residency and belief in the community. Jardine recommended Hoopes for the open City Council Seat.
  - **Berry moved to appoint Gloria Hoopes to the open 2013 City Council Seat. Abbott seconded. Motion carried unanimously.** City Clerk Lenz administered the Oath of Office. To remain on the Council, Hoopes will be required to run for the remaining two years of the 2013 term at the next City Election.

#### **Old Business**

- **City Hall Remodel Bid Opening: Round 2**
  - Sealed Bid Packets were opened, read allowed, and reviewed by Council
    - Eagle Rock Timber                                 \$No Itemization with quote
    - Harold L Harris Construction                 \$60,700.00
    - 3D Decker Construction                         \$54,941.00 (apparent low bidder with responsive bid)
  - All bids received were above budget; however, Mayor Jardine and Clerk Lenz will review the apparent low bid for completeness. Bid may be brought back to Council for further consideration.
  
- **Acceptance of FY 2010 Audit**
  - **Hoopes moved to accept the FY 2010 Audit as presented to the Council in May. Berry seconded. Motion carried unanimously.**
  
- **Tetonia LDS Church: Street**
  - Allan Christean spoke as representative for the Church. He outlined the planned renovations to the existing Church building and establishment of a parking lot on the land north of the Church. Additional funding has been set aside to pave Perry Ave between the Church and its new parking lot. Church officials have considered including 5<sup>th</sup> Street and Leigh Avenue, which surround the Church – the paved road(s) would become the City’s responsibility once the project completes
  - School District 401 representatives have expressed interest in having 5<sup>th</sup> Street, between the Tetonia Elementary School and the Church paved at the same time. Funding has been offered toward this project.
  - Concerns expressed by the City: (1) Timing for City – budget, public hearing & bidding requirements, (2) scope of proposed project – if too expensive, would prefer that Leigh Avenue not be considered, (3) depth of sub-grade and paving, (4) approach heights vs. paving, (5) drainage, (6) water line/meter at 5<sup>th</sup> St between School & Church
  - Consensus reached by Christean & Council to proceed cautiously. Church with engineering for paving road(s) – City with reviewing engineering/costs for 5<sup>th</sup> Street water line. Christean should work with Mitch Smaellie, Public Works Director for the City, should questions arise.
  
- **Egbert Lawsuit**
  - City Attorney Birch reported (1) Original four (4) interveners in the lawsuit have requested a judicial review of the judge’s denial for standing, If the denial is affirmed, VARD lawyers have

stated that the denial will be appealed to the Idaho Supreme Court. Birch questions whether the case would be appealable to the Supreme Court at this time (2) Enclaved landowner's hearing was held with Birch arguing that landowner's should not be allowed to join the suit just because their respective property abuts the annexed land. Neither enclaved landowner is a resident of Tetonian and the annexation was a legislative act

- **Summer Event**
  - **Will be brought back to Council in July. Hoopes agreed to "form a committee" and "bring some ideas back." Matkin stated that he "liked last year's event." He thought the timing was good. Berry outlined the requirements to hold a one-day softball tournament.**

#### **New Business**

- **Council Sub-Committee Water/Sewer Rate Review Report**
  - Council members Abbott & Matkin outlined suggestion of the sub-committee. Suggestions will be discussed in greater depth at the Council's FY 2012 budget work session.
  - **Berry moved to required all water/sewer utility accounts to remain in the landlord's name, effective immediately. Hoopes seconded. Motion carried unanimously.**

8:45 p.m. **Abbot moved to take a short recess. Matkin seconded. Motion carried unanimously.**  
8:50 p.m. Regular session was rejoined.

- **Set July Work Session(s) for FY 2012 Budget**
  - Consensus was reached by Council to hold a Special Meeting on July 20, 2011 at 6:30 p.m. as a work session for the FY 2012 Budget.
- **FY 2011 Audit Engagement Letter**
  - Clerk Lenz reported that two audit engagement proposals were received by the City. One from Jensen Poulsen and one from Upper Valley CPA (unsolicited). Ben Clark from Upper Valley was present and outlined the advantages his firm could provide to the City.
  - **Berry moved to engage Upper Valley CPA to conduct the City's FY 2011 annual audit at a cost of \$3,500 + out-of-pocket costs (none expected). Matkin seconded. Motion carried unanimously.**
- **TRPTA Funding Request**
  - TRPTA is requesting a \$5,000 commitment for its 2012 fiscal year from the City. Consensus by the Council was that there are not funds available in the City's current budget. The request will be considered for inclusion in the 2012 FY budget.

#### **Departmental Reports**

- **Planning & Zoning** (Emily Nichols, Chair)
  - Minutes from P&Z's June 6<sup>th</sup> 2011 regular meeting were included in the Council's packet. P&Z minutes reflected the Commissioners' recommendation for approval by the City Council of the design plans for the new LDS Church Parking lot.
  - **Berry moved to approve P&Z's plan review of the proposed LDS Church parking lot. Abbott seconded. Motion carried unanimously.**
- **Jan Gallup**, Planning Consultant
  - **Abbott moved to approve Jan Gallup's attendance at quarterly Teton County Planners' meetings on behalf of Tetonian. Matkin seconded. Motion carried unanimously.**
- **Public Works Department**
  - **Sewer Lagoon Dumping**
    - PWD Smaellie reported that dumping was not going well at the lagoon lift station because of thick sludge. He recommended not continuing the practice, especially once

the lagoon freezes. In the interim, a direct discharge will be done into lagoon #1 via 100' of 6" sewer pipe provided by Valley Septic. Direct discharge does not appear to have had any effect on the lagoon's liner.

- Land application was started earlier in the day with pressure holding at about 62#. The end gun is not on.
- **Flood Watch**
  - Old Tetonia Canal (SE, private) is the main concern in/around Tetonia
  - One yard of sand was ordered to fill available sand bags. Available at no cost to Tetonia residents.
- **City Clerk**
  - **CD Renewals**
    - The Water & Sewer funds each have a CD that matures 6/22/11. The best rate found for renewal was 0.5% for 11 months @ Bank of Commerce.
    - Consensus was reach to not renew the water CD.
    - **Abbott moved to renew the sewer fund CD at 0.5% for 11 months, designating this CD, #39120000144, a reserve for the City's current sewer bond. Matkin seconded. Motion carried unanimously.**
- **Adjourn Meeting**
  - **Abbott moved to adjourn. Berry seconded. Motion carried unanimously.**

Meeting Adjourned at 10:40 p.m.

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Rex Jardine, Mayor

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Date

\_\_\_\_\_  
Carol Lenz, City Clerk/Treasurer

\_\_\_\_\_  
Date